

**Cartersville City Schools**  
**Professional Learning Activities**

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ School: \_\_\_\_\_ Year: \_\_\_\_\_

1. List any college/university courses taken from July 1, 2017 and scheduled to be completed by June 30, 2018.

Course	School	Date(s)

2. List all RESA courses taken from July 1, 2017 & scheduled to be completed by June 30, 2018.

Course / Activity	Date(s)

3. List all **outside** the system/school professional learning activities (workshops / conferences) designed to improve your instructional effectiveness and that were at least day-long events from July 1, 2017 through June 30, 2018.

Activity	Date(s)

4. List all school- / system-based professional learning activities that were at least day-long events from July 1, 2017 to June 30, 2018. Include ONLY events that were designed & intended to improve your instructional effectiveness.

Activity	Date(s)

**My signature certifies that the above information is correct and indicates my qualifying professional learning for the year. \*\* Attach any evidence (e.g., agendas, certificates, transcripts, sign-in sheets, etc.)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**Submit this record and any supporting documentation to your supervising administrator.**

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*Supervisor Signature*

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*Date*